



INTERNATIONAL RESCUE COMMITTEE, INC. Thailand

INVITATION TO TENDER

The International Rescue Committee, Inc. (IRC) is an international, nonsectarian, voluntary organization providing relief, protection, and resettlement services for refugees and victims of oppression or violent conflict.

With approximately 370 national staff members serving in many provinces including Bangkok, Ratchaburi, Kanchanaburi, Mae Hong Son, Tak and Pattani, We are seeking transportation services to support our staff operations, prioritizing the highest standards of safety and offering competitive pricing.

The IRC has a requirement to provide transport service to IRC staff for IRC office as follows;

Office location	Address	Google maps
1. Bangkok office	888/213-217 Mahatun Plaza Bldg., 2nd Floor, Ploenchit Road, Bangkok, Thailand 02 253 6519	IRC-HQ
2. Ratchaburi office	314/61 Moo 1, T. Chatpawai, A. Suanphueng, Ratchaburi 70180 Thailand 032-364-364	IRC-CPW
3. Kanchanaburi office	84/2 Moo. 3, Tambon Nong Lu, Sangkhlaburi District, Kanchanaburi 71240	IRC-SKB

Service will be covered

- One way trip
- Round trip – One day (no stay over)
- Round trip – stay overnight (1 night. Accommodation cost for driver included in price offered)

Interested and suitably qualified supplier are invited to download the bidding documents at <https://rescue.box.com/s/aie18vh6cpe0qpmbuhnpl2a2pxkay8>

A prospective Bidder requiring clarification of the Bidding Documents may notify the Purchaser in writing at Bkk.Procurementbox@rescue.org no later than **October 16th, 2024**

The electronic version of the proposal and bid document shall be received at BKK.TenderBox@rescue.org by **October 23th, 2024** indicating “**RFP-BNK24-13 Passenger service for IRC Staff**” in the subject line.

All the interested suppliers shall be contacted for further tender process in the next stage.